ONBOARDING CHECKLIST FOR INTERNATIONAL DOCTORAL STUDENTS

Please check in with your departments for specific steps. this is an overview of the general steps to take to get your smu accounts set up and be ready to start in the fall.

- ☐ Accept your offer of admission through your application to activate your student account.

- ☐ Activate your email and my.SMU accounts

- ☐ Complete the International Student Document Submission form and provide your items to complete your I-20 Request.

- ☐ Complete email account set up to receive your I-20 by email from ISSS or set up your E-Ship account to receive your I-20 by mail. (Email is the default form of delivery.)

- ☐ Complete the International Student Compliance Course through Canvas. This will be available over the summer.

- ☐ Complete the Government Document Check-In through the Office of International Student and Scholar Services.

- ☐ Enroll in your courses through my.SMU.

If you need assistance with the I-20 request, contact gradappmaterials@smu.edu.

If you need assistance with onboarding after you receive your I-20 or need to change your arrival date, contact isss@smu.edu.